Clinical Case Management

Behavioral Health Social Work

Audience: Behavioral Health Social Workers, Behavioral Health Social Work Assistants

<table>
<thead>
<tr>
<th>Pre-Requisite E-Learning Courses</th>
<th>Behavioral Health Social Work: Live Virtual Training</th>
<th>Training Track Complete</th>
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</table>

Behavioral Health Social Work

**Course ID:** ECCLN122ILT

**Prerequisites:** ECCLN122WBT

**Instructor-Led Course Length:** 8 hours

**E-Learning Length:** 30 minutes

**Course Description:**

In this course, you learn how to begin your shift, review the chart, plan for discharge, and coordinate continued care and services. You will learn how to perform patient discharge workflows and how to contribute to discharge documentation. Additionally, you will learn how to document group therapy, treatment plans/safety plans, and assessments.

- E-Learning: CLNINP001: Overview of Hyperspace in an Inpatient Setting
- E-Learning: INP061: Documenting in Flowsheets
- E-Learning: INP073 Document on the Care Plan
- E-Learning: INP067 Nurse Reviewing the Chart
- E-Learning: ROV150: Overview of Inpatient Care with Rover
Case Manager

Audience: Care Manager, Case Manager, Case Manager Assistant, Care Coordinator

1. Pre-Requisite E-Learning Courses
2. Case Manager: Live Virtual Training

Training Track Complete

Case Manager

<table>
<thead>
<tr>
<th>Course ID: ECCLN100ILT</th>
<th>Prerequisites: ECCLN100WBT</th>
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<tbody>
<tr>
<td>Instructor-Led Course Length: 8 hours</td>
<td>E-Learning Length: 30 minutes</td>
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Course Description:
In this course, you learn how to begin your shift, review the chart, plan for discharge, and coordinate continued care and services. You will view how to manage orders, prepare a patient for discharge, and how to contribute to discharge documentation. You will learn how to complete a utilization review, communicate with Payors and collect Auth/Cert information. In class, you will see how to manage avoidable and denied bed days/night and monitor patient class. Lastly, you will review and run reports.

- E-Learning: CLINIP001: Overview of Hyperspace in an Inpatient Setting
- E-Learning: INP061: Documenting in Flowsheets
- E-Learning: INP067 Nurse Reviewing the Chart
- E-Learning: ROV150: Overview of Inpatient Care with Rover
### Evaluation Center RN/Social Worker

<table>
<thead>
<tr>
<th>Audience: Evaluation Center Nurse and Evaluation Social Worker</th>
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<tbody>
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<td><img src="emoji.png" alt="Emoji" /> Pre-Requisite E-Learning Courses</td>
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### Evaluation Center RN/Social Worker

<table>
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<tr>
<th>Course ID: ECCLN125ILT</th>
<th>Prerequisites: ECCLN125WBT</th>
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<tbody>
<tr>
<td>Instructor-Led Course Length: 4 hours</td>
<td>E-Learning Length: 30 minutes</td>
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**Course Description:**
The course is specific to the Evaluation Center Registered Nurse and Social Worker on the Westchester campus.

- E-Learning: CLNINP001: Overview of Hyperspace in an Inpatient Setting
- E-Learning: INP061: Documenting in Flowsheets
- E-Learning: INP067 Nurse Reviewing the Chart
- E-Learning: ROV150: Overview of Inpatient Care with Rover
## Utilization Manager

### Audience: Utilization Manager, Patient Care Manager, PCM, Utilization Reviewer

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<tbody>
<tr>
<td>Pre-Requisite E-Learning Courses</td>
<td>Utilization Manager: Recorded Lessons</td>
<td>Training Track Complete</td>
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### Utilization Manager (Patient Care Manager)

<table>
<thead>
<tr>
<th>Course ID: ECCLN120RL</th>
<th>Prerequisites: ECCLN120WBT</th>
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<tr>
<td>Instructor-Led Course Length: 4 hours</td>
<td>E-Learning Length: 35 minutes</td>
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**Course Description:**
In this course, you learn to navigate through a patient’s chart, how to complete a utilization review, how to work a workqueue, communicate with Payors, and collect Auth/Cert information. Additionally, you will learn how to manage avoidable and denied bed days/nights, monitor patient class, and complete a short stay review.

- **Prerequisites:**
  - E-Learning: CLNINP001: Overview of Hyperspace in an Inpatient Setting
  - E-Learning: INP061: Documenting in Flowsheets
  - E-Learning: INP067 Nurse Reviewing the Chart
  - E-Learning: PRE050: Overview of Workqueues for Access
  - E-Learning: RHB004 Overview of Account Workqueues
Social Work

**Audience:** Social Workers, Social Work Assistants

1. Pre-Requisite E-Learning Courses
2. Social Work: Live Virtual Training
   - Training Track Complete

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**Social Worker**

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<thead>
<tr>
<th>Course ID: ECCLN108ILT</th>
<th>Prerequisites: ECCLN108WBT</th>
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<tbody>
<tr>
<td>Instructor-Led Course Length: 6 hours</td>
<td>E-Learning Length: 30 minutes</td>
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**Course Description:**
In this course, you learn how to begin your shift, review the chart, and plan for discharge. You will learn how to communicate with Payors, collect Auth/Cert information, and coordinate continued care and services. Lastly, in class you will prepare a patient for discharge and discuss how to end your shift.

- E-Learning: CLNINP001: Overview of Hyperspace in an Inpatient Setting
- E-Learning: INP061: Documenting in Flowsheets
- E-Learning: INP067 Nurse Reviewing the Chart
- E-Learning: ROV150: Overview of Inpatient Care with Rover