

## June Epic Message for Managers at NYP-LM

The EpicTogether team thanks you for your hard work and support! If you have any questions about the information below, please email [EpicTogetherUpdate@nyp.org](mailto:EpicTogetherUpdate@nyp.org). The EpicTogether team is distributing important information for management to discuss with their staff. **Please review relevant information with your employees.**

### What is happening?

Training registration began June 1. The training plan has the goal of 100% of classes being held virtually. Managers and staff can enroll in the training program they were assigned by accessing the courses in the **Me** section of Saba to select a class date and time (for live virtual sessions only). Epic Training enrollment instructions can be found [here](#).

Log into Saba with your CWID: [NYP Login Site](#)

### What more can be done to prepare?

- Start familiarizing yourself with the [Training Course Catalogs](#) on EpicTogether.
- After managers enroll their staff, staff members can begin to dig into [e-Learnings](#).
- Some of the e-Learning exercises will require [Playground access](#).
- Share the Epic [glossary](#) with staff members to gain overall familiarity.

### What's coming up?

Workflow Walkthroughs: The EpicTogether team will demonstrate workflow walkthroughs for NYP Lower Manhattan on July 22. A livestream will be provided for employees who can schedule the time to watch from their desks. The demonstration will contain both ambulatory and inpatient workflows with the new electronic medical record. Leaders from Weill Cornell Medicine and NYP will participate in the demonstration.

Go-Live Readiness Assessment (GLRA): A global evaluation of all factors contributing to Go-live for the implementation of the Epic software. This includes examination of planning, hardware, application workflows, interface readiness, end-user training, end-user adoption, operational readiness, and technical readiness. GLRAs are held at 90, 60, and 30 days prior to go-live to review the system build. The upcoming GLRAs will be held by video conference.

Online Training: Managers will have a choice to allow staff to work from home or to reserve a workstation at one of the NYP campuses to complete the online training. Please check the [EpicTogether web site](#) for upcoming information.

### Additional information and important milestones:

- [EpicTogether Training Site](#)
- Recorded training lessons will be made available August 6
- Live Video conference lessons will beginning August 10

### For More Information

Please visit [www.EpicTogetherNY.org](http://www.EpicTogetherNY.org) for more information about the project including timelines, testimonials, and additional FAQs.