

August Epic Message for Managers at NYP-LM

If you have any questions about the information below, please email EpicTogetherUpdate@nyp.org. The EpicTogether team is distributing important information for management to discuss with their staff. **Please review relevant information with your employees.**

What is happening?

Technical Dress Rehearsal (TDR) for Lower Manhattan Hospital Epic Go-Live started August 3 and will continue until September 18, 2020. These rehearsals allows the technical and application teams a chance to verify all end user devices. Visit [here](#) for more information. **Please do not move any devices (e.g., workstations, printers, or scanners) during this time. It is imperative that devices stay where they are in support of the TDRs.**

Epic Day made a huge splash with staff participating in the virtual sessions held by the EpicTogether team, which covered Epic features, functionality, and sample workflows. For those who could not attend, recordings of each Epic workflow that was demonstrated will be posted in the near future on the Infonet, along with the winners of each prize drawing. See [here](#) to view Epic Day recordings.

EpicTogether training for Lower Manhattan officially started July 27.

- If you or a colleague need assistance with rescheduling a class that was auto-assigned, please contact the EpicTogether Training Hotline at (646) 697-3742(Epic), Monday through Friday from 8 a.m. to 6 p.m.
- If staff cannot participate in live training from home there are on-campus workstations that can be reserved. Review the Tip Sheet for [Reserving a Training Workstation in Skedda](#).
- If attending live training from home using Adobe Connect **do not connect to VPN**. The VPN connection will cause disruption to the Adobe Connect session where training occurs, and **VPN is not needed** for any system or site used during Epic training.
- For more information please visit the [EpicTogether training page](#).

All scheduling staff: Starting September 14, 2020 scheduling for all appointments on October 3, 2020 and later are done directly in Epic.

What is coming up?

The EpicTogether team is encouraging operations staff to participate in the following events to help staff prepare for key Epic go-live activities and review the impact to operations.

Ready Set Go meetings:

- Tuesday September 8th, 9:30am
- Tuesday September 15th, 9:30am
- Tuesday September 22nd, 9:30am
 - *Dept. of Emergency Medicine (NYP-LMH)*
 - *Dept. of Pharmacy Services Presentation (NYP-LMH)*
- Tuesday, September 29, 2020, 9:30am

30 Day GLRA – September 14, 2020: We have one more Go-Live Readiness Assessment (GLRA). These meetings are to identify all factors contributing to the upcoming Epic go-live. This includes examination of planning, hardware, application workflows, interface readiness, end user training, end user adoption, operational readiness, and technical readiness.

Participate in Day in the Life sessions: These sessions are an extension of training and allow teams to advance with Epic and prepare for how new workflows will impact individual departments.

- <https://epictogetherny.org/Pages/Day-in-the-life.aspx>

Additional event dates from the Epic timeline:

- End User Training - Ongoing until September 25, 2020
- Clinical Chart Abstraction 1 – August 29, 2020
- Cutover Dry Run 2 – September 1, 2020

For More Information:

Please visit www.EpicTogetherNY.org for more information about the project including timelines, testimonials, and additional FAQs.